

Claims Checklist



We want your claim experience to be a positive experience. Call us at 561-637-2424 or contact your insurance company directly from the contact list on our website.

Being prepared might reduce some of the confusion and could help speed up the process. Here are checklists for auto and homeowners claims. They provide details about information to collect for each type of claim.

Feel free to print this page and use it to navigate through the process.

Auto Insurance claims checklist

- Names of everyone involved in accident, including witnesses
- Your telephone numbers, including home, work and cell numbers
- A household contact you want handling the claim
- Your policy number
- Date and location of damage
- Description of damage/crash
- Description of injuries to you, your passengers or other people
- Vehicle information, including make, model year and license plate number
- Police department information, including department name, report number and a description of any tickets

Homeowners Insurance claims checklist

- Your contact information, including address and telephone numbers
- A household contact you want handling the claim
- Policy type and number
- Date damage occurred
- Driving directions to property
- Description of loss
- Description of damaged property
- Location of damaged property